



# Hudson Memorial Preschool

Guiding, educating and nurturing children in a creative Christian environment.



## 2023-24 REGISTRATION INFORMATION

Thank you for your interest in Hudson Memorial Preschool! We are grateful for the opportunity to share in your children's growth and development. They are our highest priority, and we never forget that they are truly a gift from God. If you have any questions concerning the registration process, please contact the Director, Dorothy Roche at 919-787-1792.

Registration dates for Hudson Memorial Preschool 2023-2024 school year are as follows:

- January 10, 2023:** Current students and siblings
- January 11, 2023:** HMPC Church members (not currently enrolled) and alumni siblings
- January 12, 2023:** General Public

### Program Options (Ages by Aug 31, 2023)

	Monthly Tuition			
	2 Days/Week T,TH	3 Days/Week M,W,F	4 Days/Week M - TH	5 Days/Week M - F
Infants 3 mths – 1 yr	\$310.00	\$385.00	-----	\$495.00
Toddlers Approx 13 mths - 23 mths	\$310.00	\$385.00	-----	\$495.00
Two-year-olds Age 2 yrs by 08-31-23	\$280.00	\$355.00	-----	\$435.00
Three-year-olds Age 3 yrs by 08-31-23	-----	\$355.00	-----	\$435.00
Four-year-olds Age 4 years by 08-31-23	-----	-----	\$400.00	\$435.00

Early Drop-Off (EDO) and Late Pick-Up (LPU) is available to every age group. Children registered for EDO may enter the building at 8:30am and children registered for LPU may stay until 12:55pm. For regulatory compliance, each child may only be enrolled in either EDO or LPU (not both).

Days Enrolled	Monthly Fee
Tue/Thur	\$40.00
Mon/Wed/Fri	\$50.00
Mon/Tue/Wed/Thur	\$60.00
Mon/Tue/Wed/Thur/Fri	\$70.00

Hudson Memorial Preschool will also offer an option for daily EDO/LPU participation at \$10.00 per child per day for families who do not require monthly enrollment (a class day cannot exceed 3 hours 55 mins per child).

## REGISTRATION PROCEDURE

- ◆ Bring completed: 1) **Registration Application with registration fee**, and 2) **Funds Transfer Draft Agreement (FTDA) with voided check**  
Place all paperwork in the box marked 'Registration' at pickup/drop off locations.  
Notification of placement will be sent home as soon as possible.
- The registration fee is equal to one month's tuition but it is not applied toward tuition. HMPC Church members receive a 10% discount in tuition. The tuition discount applies to tuition only, not the registration fee; therefore HMPC Church members pay the regular registration fee. This fee is non-refundable, unless we cannot place your child. Placement (and refund of fee) is based on days requested only. Teacher requests are not permitted.
- Placement or termination in our program is at the discretion of the program Director. Withdrawal from the program requires a 30 day written notice or a full month's tuition will be assessed.

## ADDITIONAL INFORMATION

- Tuition for Hudson Memorial Preschool is assessed yearly. There will be no refunds or credit given for days missed for any reason including sickness, vacation or the closing of school for inclement weather. Tuition is paid in **9** equal installments: **August 1, 2023 through April 1, 2024**. The first payment due on August 1 is for May 2024; the next payment due on September 1 is for September, etc.. No payment will be due in May.
- Monthly tuition drafts will take place on the **5th of each month** starting **August 2023 through April 2024**.
- If you choose to pay tuition by check, it is due on the **1<sup>st</sup> of each month**. Payments that are not received by the 5<sup>th</sup> of each month will be assessed a \$10 late fee. **Checks are to be made payable to Hudson Memorial Preschool, with your child's name on the memo line**. Payments may be dropped off in the mail box at the church parking lot (facing Cranbrook Road) or mailed to:

Hudson Memorial Preschool  
4921 Six Forks Road  
Raleigh, NC 27609

- Financial aid scholarship information is available upon request. Please see the Director if you are interested.
- Medical and emergency forms will be e-mailed in the summer and must be completed and returned by August 1, 2023.
- Hudson Memorial Preschool requires that all children be vaccinated according to the NC state law schedule upon enrollment. Religious exemptions will NOT be accepted.
- Hudson Memorial Preschool prints class rosters which include parents' names, addresses, phone numbers and emails for the convenience of our parents only. It is not for any commercial use. Our web site ([www.hmp-preschool.org](http://www.hmp-preschool.org)) contains calendar information, special events information and pictures of children engaged in activities (but NO names are ever listed). Your signature on the registration form acknowledges that your child will be included in the directory and may be pictured on our web site. If this is not acceptable, please indicate so in writing and attach your note to the registration form.
- Please review our Parent Handbook at [www.hmp-preschool.org](http://www.hmp-preschool.org) for further information.